

APPLYING FOR

The FET course options:

Visual Arts

OR

Design

FOR GRADE 10 and 11

IN 2026

Vredenhof, Keurboom Road, Newlands, 7708

Tel: 021 683 2720

Fax: 021 683 1297

www.pcac.co.za

Application Requirements AND Tick List

All applicants must submit the following to the Peter Clarke Art Centre:

		YES	NO
1	The official application form completed by the parents/guardians that must be stamped and signed by the feeder school principal as an endorsement.		
2	A once off non-refundable application fee of R280		
3	Copies of both parents' or guardians' ID documents		
4	Copies of both parents' or guardians' proof of address		
5	School report – Grade 9 Term 3 or latest report		
6	THREE Grade 10 ADMISSION PORTFOLIO TASKS for 2026		

Closing date for 2026 applications will be Friday, 31 October 2025.

A. Course Structure and Attendance

- All classes are held in the afternoons from 15h15 – 17h15 pm.
- Attendance at all lessons is imperative, ***even during school examinations!***

Class	Days	Times
GRADE 10 Practical Design Theory Visual Art Theory	Wednesday Tuesday Thursday	15h15 - 17h15 pm 15h15 - 17h15 pm 15h15 - 17h15 pm
GRADE 11 Practical and Theory	Thursday and Friday	15h15 - 17h15 pm
GRADE 12 Practical and Theory	Monday and Tuesday	15h15 - 17h15 pm

B. School Fees

- School fees, as determined by the Governing Body of the Peter Clarke Art Centre, are compulsory!
School fees for 2026 will be R620 per term.
- Our excellent library, with photocopy facilities, is available to all Grade 10 – 12 learners.
The annual library fee for 2026 will be R210.
- **An annual studio fee of R220 is applicable to all Photography, Surface- and Product Design learners.**

C. Outings

There may be educational outings during the term. While the Peter Clarke Art Centre will, as far as possible, ensure the safety of our learners, we cannot accept responsibility for any loss, damage or injury which may be incurred during such outings. Consent forms must be signed and returned in order for learners to participate.

D. Grade 10 Admission Practical Portfolio tasks for 2026

Dear Applicant

Thank you for your interest in the subjects offered by the Peter Clarke Art Centre.

We offer FET Visual Art and FET Design as a 7th or 8th subject.

We are a specialist school and therefore offer three Visual Art and three Design subjects. You can only choose one subject in the end.

To ensure we assess you fairly and based on merit, please submit a portfolio consisting of THREE completed prescribed practical tasks.

The portfolio should consist of your own original art works and nobody should help you with the interpretation or execution of the required projects. We want to test your ability to interpret instructions and independent problem solving.

PORTFOLIO PRACTICAL TASKS

- Applicants must complete ALL tasks for their three chosen subject(s). The same portfolio requirements apply across all Visual Art and Design subjects. Each task is designed to demonstrate the skills and abilities required at entry-level.
- Detailed task instructions follow.
- For a strong application, carefully fulfil all requirements.
- Do not submit drawings copied or traced from photographs.
- Portfolios will be assessed by subject teachers.
- Subject placement will take your first choice into consideration. Final specialisation decisions will be made at the end of Term 1, based on performance, class size and subject demand.

E. Subject Choices

Please indicate your first choice of study by writing a "1" in the appropriate box. Indicate a second, third, fourth, fifth or sixth choice by writing "2, 3, 4, 5 or 6" in the appropriate box. Complete at least THREE portfolio tasks, *one for each of your top three subject choices.*

FET VISUAL ART	No.	FET DESIGN	No.
DRAWING & MIXED MEDIA		SURFACE	
PAINTING & MIXED MEDIA		PRODUCT	
PHOTOGRAPHY		VISUAL COMMUNICATION	

Visual Arts Options offered by the Peter Clarke Art Centre

WCED Subject: Visual Arts

Learning Outcomes: Visual Arts

Topic 1: Conceptualising

Topic 2: Making

Topic 3: Visual Culture Studies

Moderation at the end of Grade 12 will be based on a portfolio of artworks, sourcebooks and a final Grade 12 external Practical and Theory examination.

Visual Arts encourages creative exploration, critical thinking and personal expression. Learners respond to meaningful themes, developing their **own visual voice** through idea development, experimentation and regular practice.

They explore a variety of media and techniques while developing strong technical skills and specialising in a chosen visual art medium. While engaging with both traditional and contemporary art, learners study the work of diverse artists to build cultural appreciation and visual literacy.

The course supports persistence, confidence, and collaborative skills through group work, discussion and feedback. Visual Arts fosters **creative problem solving** and helps learners **communicate meaningfully** through visual language.

Drawing

- Focuses on drawing media such as pencil, pen, markers, ink, pastel and charcoal.
- Emphasis is placed on developing observational, illustrative and imaginative skills.

Painting

- Centres on painting media including acrylics, inks, watercolour and oil.
- Drawing is used as a preparatory and mixed media component, supporting idea development and composition.

Darkroom and Digital Photography

- Focuses on creative black-and-white photography, including hand processing and printing in the darkroom.
- Emphasis is placed on camera and printing techniques, along with an introduction to digital photography and image editing.
- Drawing is used as a preparatory and mixed media component, supporting idea development and composition.

All visual art specialisations include a **Mixed Media** component, which may incorporate **painting, drawing, photography, collage, printmaking, sculpture, time-based and interactive media and installation**.

Visual Culture Studies (Compulsory for all Visual Arts Options)

Includes but is not limited to:

- The study of South African and Global Art forms, both past and present.
- The development of writing, analytical research and critical thinking skills.

TASK 1 | VISUAL ART: DRAWING & MIXED MEDIA

Materials needed:

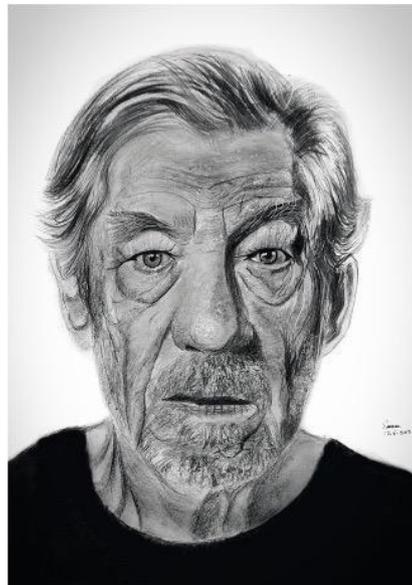
HB/2B and 4B graphite pencil, a mirror

Instructions:

1. Choose between **Task 1** OR **Task 2**.
2. Observe and draw shape and proportion.
3. Use tone to show light, shadow and form.
4. Explore mark-making to show texture.
5. Draw on **suitable paper of your choice**.

ASSESSMENT	
Sensitivity to media and mark-making	/10
Observation and use of tone	/10
Shape and proportion	/10
Overall impression	/10
TOTAL	/40

TASK 1: Draw a self-portrait from a mirror



OR TASK 2: Draw your shoes



Remember to write your name and surname on the back of your drawing and to submit it with your application.

TASK 2 | VISUAL ART: PAINTING & MIXED MEDIA

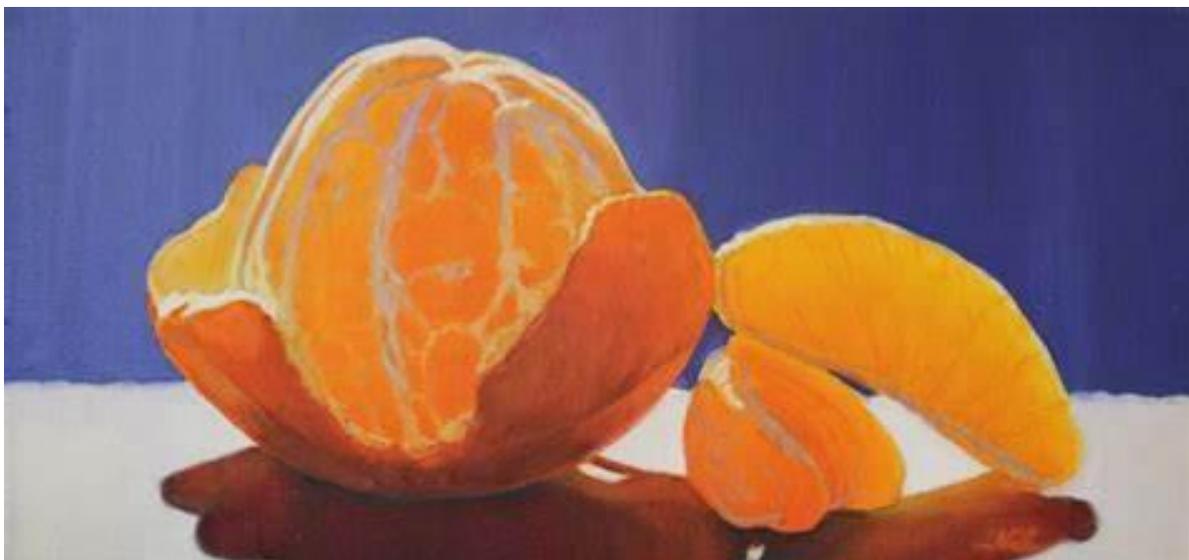
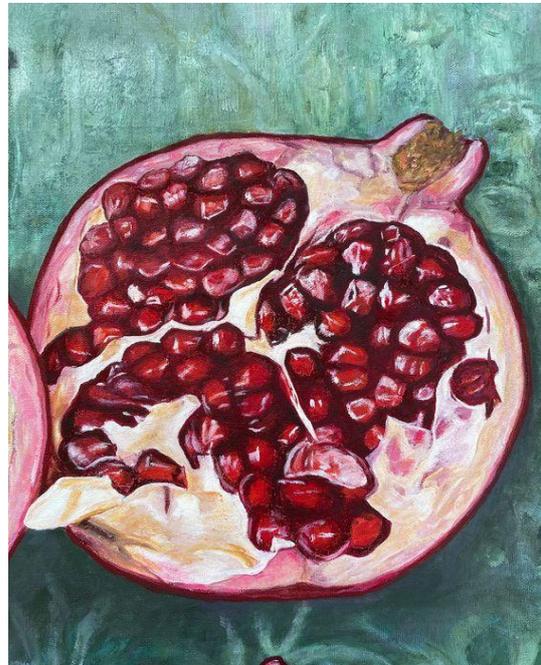
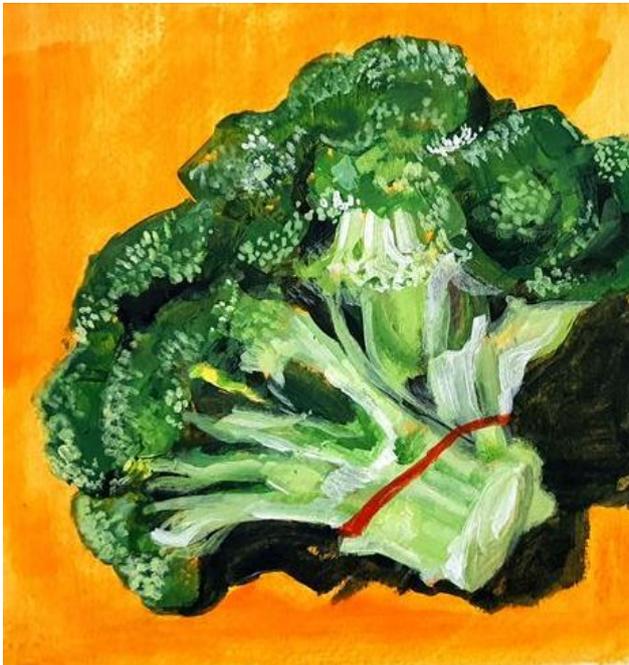
Materials needed:

Watercolour/ acrylic paint and paint brushes

Instructions:

1. Choose a fruit or vegetable and paint a carefully observed image of it.
2. Observe and paint shape and proportion.
3. Use colour and tone to show light, shadow and form. Paint a contrasting colour in the background.
4. Explore different brush marks to show texture and detail.
5. Paint on **suitable paper of your choice**.

ASSESSMENT	
Observation and use of tone and colour	/10
Shape and proportion	/10
Sensitivity to media and use of brush mark	/10
Overall impression	/10
TOTAL	/40



Remember to write your name and surname on the back of your painting and to submit it with your application.

TASK 3 | VISUAL ART: DARKROOM AND DIGITAL PHOTOGRAPHY

Materials needed:

Cell phone camera
 Lighting (lamp, flashlight, etc. as needed)
 Props where appropriate

Instructions:

Choose TWO of the still-life artworks below to recreate and photograph. Print the photos.

Tips:

1. Display and arrange objects that are similar to those in the artworks regarding size, shape and colour.
2. Closely observe the lighting in the artwork and replicate it.
3. Consider the composition and compose/frame your photograph appropriately.
4. Do **NOT** edit your photos.

ASSESSMENT	
Sensitivity to light and tone	/10
Attention to composition	/10
Technical skills: exposure and focus	/10
Overall impression	/10
TOTAL	/40



Remember to write your name and surname on the back of your printed photographs and to submit it with your application.

Vredenhof Keurboom Rd Newlands • 7708 Tel • 021 683 2720 Fax • 021 683 1297

Design Options offered by the Peter Clarke Art Centre

WCED Subject: Design

Learning Outcomes: Design

Topic 1: The Design Process

Topic 2: The Design Product

Topic 3: Design in Context

Moderation at the end of Grade 12 will be based on a portfolio of work, process books and a final Grade 12 external Practical and Theory examination.

Surface Design

Includes but is not limited to:

- Designing the surface look and feel of products such as fabrics, clothing, phones, shoes and bags. Communicating messages, emotions and usability through sight and touch.
- Exploring colour, shape and texture by experimenting with collage, dyeing, weaving and stitching.
- Learning how to print on fabric, then sewing that fabric into 3D products.
- Developing entrepreneurial skills such as budgeting and marketing.

Product Design

Includes but is not limited to:

- Solving 3D conceptual and technical problems through the use of wood, clay, paper and other materials.
- Skills training with various power tools for product manufacture (furniture, architectural models etc.).
- Craft and entrepreneurship – preparing learners for further study in design.
- Looking at the relationship between people and objects, as well as personal and public space.

Communication Design

Includes but is not limited to:

- Typography: type layout and composition.
- Illustration: drawing, colour work and image sourcing.
- Packaging and advertising.
- Conceptual thinking: problem solving, stylisation and word – image association.

Design in Context (Compulsory for all Design Options)

Includes but is not limited to:

- The study of South African and Global Design forms, both past and present.
- The development of writing, analytical research and critical thinking skills.

TASK 4 | DESIGN: SURFACE DESIGN

Materials needed:

- A4 (or larger) paper and a pencil or pen
- Colour: stationery that works for your paper
eg. colour pencils, acrylic/watercolour paint, kokis
- Other: sweet packaging, stickers, coloured tape

ASSESSMENT	
Sweet shapes	/10
Line, colour and texture	/10
Pattern, rhythm and movement	/10
Overall impression	/10
TOTAL	/40

Instructions:

1. Create a **repeat pattern** design for a **bag** with the theme **SWEET**.
2. Draw the outline of a large bag shape.
3. Design the repeat pattern on the bag shape.

You can draw *and/or* cut up and paste sweet shapes, packaging, tape or paper. Be creative!

- a. Foreground: Make sweet shapes.
- b. Background: Add lines and colours that contrast with the foreground.



Example: Repeat pattern with sweet shapes



Example: cut up and pasted sweet wrappers



Example of what you must hand in



Bag shapes that you can use

Remember to write your name and surname on the back of your repeat pattern designs and to submit this with your application.

TASK 5 | DESIGN: PRODUCT DESIGN

Materials needed:

1. Recycled materials: newspaper, magazine
2. Scissors
3. Colour pencils or any other colour medium of your choice
4. pencils
5. Ruler
6. Masking tape
7. Appropriate glue for the recycled materials used

ASSESSMENT	
Materials used effectively	/10
Functional folding/structure	/10
Creative name & design	/10
Overall effort & presentation	/10
TOTAL	/40

Instructions:

1. Create a paper wallet, a simple, eco-friendly, and creative way to hold coins, cards, or small items.
2. Fold or cut the paper to create pockets for coins, cards, or notes.
3. Give your wallet a creative name (eg. "The Eco-Pocket" or "Card Ninja").
4. Add a small design, doodle, or slogan to make it unique.
5. Add a fun feature (eg. a secret pocket, a fold-out photo holder, or a mini notepad).



Remember to write your name and surname on your wallet, and to submit it with your application.

TASK 6 | DESIGN: Visual Communication

Materials needed:

Colour pencils, kokis, or a colour medium that works best on your choice of paper.

Fine liner.

HB, 2B Pencil for planning.

Instructions:

1. Design a new **logo** to brand and advertise a new local bakery.
2. Include the use of appropriate **typography** for this company. Do not use handwriting.
3. **Illustrate** your rough sketches/ ideas to show your thought process.
4. Your final, neat **logo** and **typography** design must be done in colour on suitable paper.

ASSESSMENT

Idea generation	/10
Logo: Elements & Principles of Design	/10
Typography: font style, contrast, alignment, rhythm and composition	/10
Overall impression	/10
TOTAL	/40



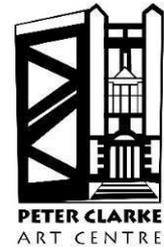
Remember to write your name and surname on the back of your work and to submit this with your application.

SUBJECT CHOICES

Please indicate your first choice of study by writing a "1" in the appropriate box. Indicate a second, third, fourth, fifth or sixth choice by writing "2, 3, 4, 5 or 6" in the appropriate box. You need to complete a minimum of **THREE** portfolio tasks.

FET VISUAL ART	No.	FET DESIGN	No.
DRAWING & MIXED MEDIA		SURFACE	
PAINTING & MIXED MEDIA		PRODUCT	
PHOTOGRAPHY		VISUAL COMMUNICATION	

Application Form: 2026



FOR OFFICE USE ONLY:

ACC NO:.....

APPLICATION FEE: TERM FEE:

LIBRARY FEE: REC BATCH:

Subject: Visual Arts / Design

Grade 10 / Grade 11 (Please circle which Subject and Grade)

To be completed by the Learner:

Surname: Name:

School next year: Date of Birth: / /

Cell number: Email:

Did you attend Peter Clarke Art Centre in Grade 8 or 9 as part of your school programme? YES NO

Parent 1/Guardian 1:

Surname: Name: Title:

Physical Address: Postal Code:

ID Number: Signature:

Phone: Home: Cell:

Work: E-mail:

Company: Occupation:

Parent 2/Guardian 2:

Surname: Name: Title:

Physical Address: Postal Code:

ID Number: Signature:

Phone: Home: Cell:

Work: E-mail:

Company: Occupation:

Please State: (if applicable)

Special Needs of learner:

Health / Learning Requirements:

To be completed by Parents / Guardians:

To be completed by your School Principal:

I have no objection to this application and have advised the learner as to the subject-groups and matric exemption.

Signature:

Date:

School Stamp and Contact Details:

Accounts:

PCAC does not send accounts. We ask that the fees be paid at the beginning of each term. However, should the fees be outstanding, a statement will be sent to you at an admin fee of R25.

Please supply a postal address to which the account must be sent:

Surname: Name: Title:
Postal Address:
Postal Code:
E-mail Address:

Course Options and Ethics for learners:

I have read through this entire application document including the information sheet, "Course Options offered at the PCAC", as well as, the "Ethics for learners". I am therefore aware of the regulations regarding Visual Arts and Design at the PCAC and the implications this will have on my child/ ward.

Fees: PLEASE NOTE THAT WE ARE A CASHLESS INSTITUTION.

Fees are payable UPFRONT PER TERM and can be paid by card in the office or via EFT using the learner's name and surname as our reference. Please email proof of payment to info@pcac.co.za.

Direct Deposit/ Internet Banking:

Standard Bank – Claremont
Branch Code: 025109
Account Number: 072 511 591

- I agree to pay the non-refundable application fee when applying.
- I agree to pay the fees as determined by the Governing Body of the PCAC.
- I agree to pay the library fee as determined by the Governing Body of the PCAC.
- I agree to pay the studio fee as determined by the Governing Body of the PCAC.

Signature: parent/guardian 1.....Parent/guardian 2.....

Name and Surname in Block Letters:

.....

Indemnity:

I fully understand and accept that all activities shall be participated in and undertaken at my child/ward's own risk and on behalf of myself, my executors, my wife/husband/partner and child/ward aforesaid, I hereby indemnify the Principal, Staff and the members of the Governing Body against any or all claims whatsoever that may arise in connection with the loss of or damage to the property or injury to the person of my child/ward aforesaid in the course of his / her activities at PCAC, including outings when my child/ward is transported by a staff member / parent / guardian of the PCAC / organised transport.

PCAC loves to include photos of learners in our publications and marketing. During your stay at PCAC, we will be capturing some footage and would like permission to make use of any photographic, video graphic or audio footage obtained either at the PCAC or on outings to other institutions. All footage obtained, remains the property of PCAC.

By signing below, you grant the Peter Clarke Art Centre permission to make use of such footage.

Signature: **Date:**

Ethics for Learners and Parents/ Guardians



The following should govern the basis of all relationships at the Peter Clarke Art Centre:

Dedication ◦ Enthusiasm ◦ Tolerance ◦ Approachability ◦ Openness to change ◦ Respect
Pursuit of Creativity ◦ Positive attitude ◦ Honesty ◦ Transparency ◦ Non-judgemental attitude
Humour and a sense of fun ◦ Striving for excellence ◦ Responsibility ◦ Support and understanding

- Art as a school subject takes precedence over extra mural activities such as sport, cultural activities and detention on the specific timetabled days.
- PCAC lessons continue during school examinations and learners are expected to be present for all classes during this period.
- An absentee note is required should a learner be absent from a lesson. Telephonic apologies must be followed up by a written note from parents. Notification before an absence is appreciated.
- All learners must arrive promptly for their lessons and must remain for the whole duration of the class. Class times are strictly from 15h15 – 17h15 pm.
- Learners are required to provide some of their own materials, either by purchasing a kit through the PCAC or as recommended by their subject teachers. Learners are to respect and care for the materials they use.
- Appropriate clothing must be worn: we do not accept responsibility for damage to clothing and recommend that learners bring their own apron/ shirt to class. Teachers have the right to ask learners to change into more appropriate clothing.
- Learners may be requested to loan their artworks to the PCAC for exhibition purposes, either at the PCAC or in public venues.
- Learners MAY NOT smoke, drink alcohol or bring drugs onto the PCAC Campus. The principal will be notified immediately if this should happen. The learner's parents will be called and the learner possibly suspended from the PCAC for a period of time.
- All property belonging to the PCAC and others must be respected at all times. Theft will not be tolerated in the Art Centre and culprits will be severely dealt with by the authorities.
- Cell Phones must be switched off for the duration of the lesson, unless approved by the teacher. R50 fine if your phone goes off in class.
- Graffiti is unacceptable anywhere in the Art Centre or grounds, unless supervised by a teacher.
- Learner's friends and relatives may not drive and park in the school grounds. Friends are NOT allowed in the school grounds during class time and on examination days.
- Learners are not allowed unsupervised in the staff room, staff toilets, kitchen or attic.
- We expect older learners to be caring towards the young children who come to the PCAC. We will not tolerate any form of abuse, for example, foul language, shouting, physical or sexual abuse or intimidation.

Signed by Parent / Guardian: **Signed by Learner:**