

APPLYING FOR

The FET course options:

Visual Arts

OR

Design

FOR GRADE 10 and 11

IN 2027

Vredenhof, Keurboom Road, Newlands, 7708

Tel: 021 683 2720

Fax: 021 683 1297

www.pcac.co.za

Application Requirements AND Tick List

All applicants must submit the following to the Peter Clarke Art Centre:

		YES	NO
1	The official application form completed by the parents/guardians that must be stamped and signed by the feeder school principal as an endorsement.		
2	A once off non-refundable application fee of R300		
3	Copies of both parents' or guardians' ID documents		
4	Copies of both parents' or guardians' proof of address		
5	School report – Grade 9 Term 3 or latest report		
6	TWO Grade 10 ADMISSION PORTFOLIO TASKS for 2027		

Closing date for 2027 applications will be Friday, 30 October 2026.

A. Course Structure and Attendance

- All classes are held in the afternoons from 15h15 – 17h15 pm.
- Attendance at all lessons is imperative, ***even during school examinations!***

Class	Days	Times
GRADE 10 Practical Design Theory Visual Art Theory	Wednesday Tuesday Thursday	15h15 - 17h15 pm 15h15 - 17h15 pm 15h15 - 17h15 pm
GRADE 11 Practical and Theory	Thursday and Friday	15h15 - 17h15 pm
GRADE 12 Practical and Theory	Monday and Tuesday	15h15 - 17h15 pm

B. School Fees

- School fees, as determined by the Governing Body of the Peter Clarke Art Centre, are compulsory!
School fees for 2027 will be R650 per term.
- Our excellent library, with photocopy facilities, is available to all Grade 10 – 12 learners.
The annual library fee for 2027 will be R230.
- **An annual studio fee of R230 is applicable to all Photography, Surface- and Product Design learners.**
- **Important Notice Regarding School Fees**
Please note that Peter Clarke Art Centre (PCAC) school fees are separate from any fees payable to the feeder schools. All PCAC school fees, library fees, and studio fees must be paid directly to the Peter Clarke Art Centre. Payments made to feeder schools do not cover any PCAC fees.

C. Outings

There may be educational outings during the term. While the Peter Clarke Art Centre will, as far as possible, ensure the safety of our learners, we cannot accept responsibility for any loss, damage or injury which may take place during such outings. Consent forms must be signed and returned in order for learners to participate.

D. Grade 10 Admission Practical Portfolio tasks for 2027

Thank you for your interest in the subjects offered by the Peter Clarke Art Centre.

We offer FET Visual Art and FET Design as a 7th or 8th subject.

We are a specialist school and therefore offer three Visual Art and three Design subjects. You can only choose one subject in the end.

To ensure we assess you fairly and based on merit, please submit a portfolio consisting of **TWO** completed prescribed practical tasks.

The portfolio should consist of your own original art works and nobody should help you with the interpretation or execution of the required projects. We want to test your ability to interpret instructions and independent problem solving.

E. Subject Choices

PORTFOLIO PRACTICAL TASKS

- Applicants must complete **BOTH** tasks. Each task is designed to demonstrate the skills and abilities required at entry-level.
- Detailed task instructions follow.
- For a strong application, carefully fulfill all requirements.
- Do not submit drawings copied or traced from photographs.
- Tasks will be assessed by subject teachers.
- **Subject placement** will take your first choice into consideration. Final specialisation decisions will be made at the end of Term 1, based on performance, class size and subject demand.

Please indicate your first choice of study by writing a "1" in the appropriate box. Indicate a second choice by writing "2" in the appropriate box.

FET VISUAL ART	No.	FET DESIGN	No.
DRAWING/PAINTING/PHOTOGRAPHY		COMMUNICATION/PRODUCT /SURFACE DESIGN	

Visual Arts Options offered by the Peter Clarke Art Centre

WCED Subject: Visual Arts

Visual Arts is for curious and creative learners who enjoy exploring ideas and trying new things. You will experiment with different materials and techniques, develop your skills and create your own artworks.

The subject has three connected parts:

- 1. Developing Ideas** - Explore themes, ask questions, research and develop your own ideas.
- 2. Making Art** - Experiment with materials and techniques, develop your skills and create your own artworks.
- 3. Visual Culture Studies** - Look at and discuss artworks, artists and visual culture from South Africa and around the world, from the past and the present.

You do not need to be “perfect” at drawing. You need to be willing to explore, think, practise and develop your own creative voice.

VISUAL ARTS SUBJECT CHOICES

Drawing

Explore pencil, pen, markers, ink, pastel and charcoal. You will develop your skills in observational, imaginative and illustrative drawing, while experimenting with different ways to communicate ideas and create images.

Painting

Explore acrylics, ink, watercolour and oil paint. You will develop your painting skills while using drawing and other materials to plan, develop and expand your ideas.

Darkroom and Digital Photography

Explore the creative possibilities of photography. You will learn how to use a camera, develop and print black-and-white photographs in the darkroom, and experiment with digital photography and image editing. You will also use drawing and other materials to develop and expand your ideas.

All Visual Arts specialisations include opportunities to **explore mixed media**. You may work with painting, drawing, photography, collage, printmaking, sculpture, installation and interactive media. This gives you the opportunity to **combine different materials and techniques in unexpected ways**.

Visual Culture Studies (Compulsory for all Visual Arts Choices)

Explore art and visual culture from South Africa and around the world, from the past and the present. You will learn to look closely at images, artworks and visual culture, develop your research and writing skills, and think critically about the world around you.

TASK 1 | VISUAL ART

Materials needed:

- A pencil
- Mirror
- Phone
- Paper

ASSESSMENT	
Recreation	/10
Photograph	/10
Use of tone (shading)	/10
Overall impression	/10
TOTAL	/40

Instructions:

1. **Recreate** (dress and pose like) **ONE** of the paintings below.
2. **Take a photo** with your phone. Try to have a dark background and lighting on the face. Try to photograph the face in the same place as the painting (head and shoulders only).
3. **Draw** your recreation/photo in pencil. Draw as close to real as you can. Do not trace. Use shading (lights and darks) to make the face look three-dimensional and real.
4. Include both the photo and drawing in your application.

1 & 2: Recreate and Photograph

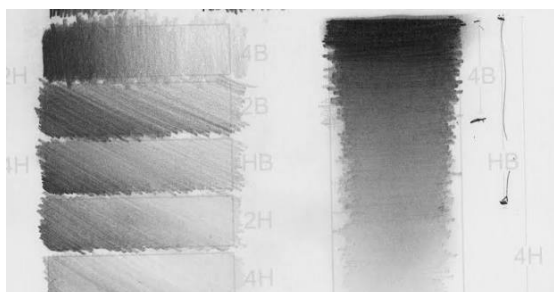


or



Example

2: Draw



How to shade with a pencil



Example



Remember to write your name and surname on the back of your drawing and to submit it with your application.

Design Options offered by the Peter Clarke Art Centre

WCED Subject: Design

Design is for curious and creative learners who enjoy solving problems, making things and exploring how ideas can work in the real world. You will experiment with materials, develop practical and creative skills, and learn how designers turn ideas into products, images and experiences.

The subject has three connected parts:

1. **Developing Ideas** - The Design Process

Explore problems, ask questions, research and develop creative ideas and solutions.

2. **Making** - Creating Design Solutions

Experiment with materials, techniques and processes to develop and make your own design products.

3. **Design in Context** - Exploring Design

Look at and discuss designers, products and visual communication from South Africa and around the world, from the past and present. Explore how design responds to people, places, needs and the world around us.

You do not need to know how to design already. You need to be willing to explore, experiment, solve problems, make things and develop your ideas.

DESIGN SUBJECT CHOICES

Visual Communication

Explore how images, words, colour and layout can communicate ideas and messages. You will work with typography, illustration, photography, packaging and advertising, while developing your skills in visual problem-solving and creative communication.

Product Design

Explore how objects are designed and made to meet people's needs. You will solve creative and technical problems using materials such as wood, clay, paper and other materials. You will develop practical making skills and explore objects, furniture, models and the relationship between people and the spaces and things around them.

Surface Design

Explore how colour, pattern, shape and texture can transform the surfaces of products such as fabrics, clothing, shoes, bags and other objects. You will experiment with collage, dyeing, weaving, stitching and printing, and learn how to turn designed surfaces into 3D products.

Design in Context (Compulsory for all Design Options)

Explore design from South Africa and around the world, from the past and present. You will learn to look closely at designed objects, images and environments, develop your research and writing skills, and think critically about how design shapes the world around us.

Design also develops practical and entrepreneurial skills, including planning, budgeting, presentation and marketing, which can support further study and future creative opportunities.

TASK 2 | DESIGN

Materials needed:

- Recycled materials: newspaper, magazine, cardboard
- Scissors
- Colour pencils or any other colour medium of your choice
- Pencils
- Ruler
- Masking tape
- Appropriate glue for the recycled materials used

ASSESSMENT	
Materials used effectively	/10
Functional folding/structure	/10
Creative design and features	/10
Overall effort & presentation	/5
Good drawing of wallet	/5
TOTAL	/40

Instructions:

1. Create a **creative eco-friendly paper wallet** to hold coins, cards or small items.
2. Fold or cut the paper to create pockets for coins, cards or notes.
3. Add a **fun feature** (e.g. a secret pocket, a fold-out photo holder or a mini notepad).
4. Take a photograph of your wallet as if you are promoting your wallet. Include it in the application.
5. Do a quick sketch on A4 paper of your wallet.
6. Add a small **design, doodle, or logo** to your sketch to make it unique.



Remember to write your name and surname on your wallet, and to submit it with your application.

SUBJECT CHOICES

Please indicate your first choice of study by writing a “1” in the appropriate box. Indicate a second choice by writing “2” in the appropriate box. Complete **BOTH** portfolio tasks.

FET VISUAL ART	No.	FET DESIGN	No.
DRAWING/PAINTING/PHOTOGRAPHY		COMMUNICATION/PRODUCT /SURFACE DESIGN	

FOR OFFICE USE ONLY:

ACC NO:

APPLICATION FEE: TERM FEE:

LIBRARY FEE: REC BATCH:

Application Form: 2027



Subject: Visual Arts / Design

Grade 10 / Grade 11 (Please circle which Subject and Grade)

To be completed by the Learner:

Surname: Name:

School next year: Cemis Number:

Date of Birth: / /

Cell number: Email:

Did you attend Peter Clarke Art Centre in Grade 8 or 9 as part of your school programme? YES NO

Parent 1/Guardian 1:

Surname: Name: Title:

Physical Address:
..... Postal Code:

ID Number: Signature:

Phone: Home: Cell:

Work: E-mail:

Company: Occupation:

Parent 2/Guardian 2:

Surname: Name: Title:

Physical Address:
..... Postal Code:

ID Number: Signature:

Phone: Home: Cell:

Work: E-mail:

Company: Occupation:

Please State: (if applicable)

Special Needs of learner:

Health / Learning Requirements:

To be completed by Parents / Guardians:

To be completed by your School Principal:

I have no objection to this application and have advised the learner as to the subject-groups and matric exemption.

Signature: Date:

School Stamp and Contact Details:

Accounts:

PCAC does not send accounts. We ask that the fees be paid at the beginning of each term. However, should the fees be outstanding, a statement will be sent to you at an admin fee of R25.

Please supply a postal address to which the account must be sent:

Surname: Name: Title:

Postal Address:

Postal Code:

E-mail Address:

Course Options and Ethics for learners:

I have read through this entire application document including the information sheet, "Course Options offered at the PCAC", as well as, the "Ethics for learners". I am therefore aware of the regulations regarding Visual Arts and Design at the PCAC and the implications this will have on my child/ ward.

Fees: PLEASE NOTE THAT WE ARE A CASHLESS INSTITUTION.

Fees are payable UPFRONT PER TERM and can be paid by card in the office or via EFT using the learner's name and surname as our reference. Please email proof of payment to info@pcac.co.za.

Direct Deposit/ Internet Banking:

Standard Bank – Claremont

Branch Code: 025109

Account Number: 072 511 591

- I agree to pay the non-refundable application fee when applying.
- I agree to pay the fees as determined by the Governing Body of the PCAC.
- I agree to pay the library fee as determined by the Governing Body of the PCAC.
- I agree to pay the studio fee as determined by the Governing Body of the PCAC.

Signature: parent/guardian 1.....Parent/guardian 2.....

Name and Surname in Block Letters:

.....

.....

Indemnity:

I fully understand and accept that all activities shall be participated in and undertaken at my child/ward's own risk and on behalf of myself, my executors, my wife/husband/partner and child/ward aforesaid, I hereby indemnify the Principal, Staff and the members of the Governing Body against any or all claims whatsoever that may arise in connection with the loss of or damage to the property or injury to the person of my child/ward aforesaid in the course of his / her activities at PCAC, including outings when my child/ward is transported by a staff member / parent / guardian of the PCAC / organised transport.

PCAC loves to include photos of learners in our publications and marketing. During your stay at PCAC, we will be capturing some footage and would like permission to make use of any photographic, video graphic or audio footage obtained either at the PCAC or on outings to other institutions. All footage obtained, remains the property of PCAC.

By signing below, you grant the Peter Clarke Art Centre permission to make use of such footage.

Signature: **Date:**



Ethics for Learners and Parents/ Guardians

The following should govern the basis of all relationships at the Peter Clarke Art Centre:

Dedication • Enthusiasm • Tolerance • Approachability • Openness to change • Respect
Pursuit of Creativity • Positive attitude • Honesty • Transparency • Non-judgemental attitude
Humour and a sense of fun • Striving for excellence • Responsibility • Support and understanding

- Art as a school subject takes precedence over extra mural activities such as sport, cultural activities and detention on the specific timetabled days.
- PCAC lessons continue during school examinations and learners are expected to be present for all classes during this period.
- An absentee note is required should a learner be absent from a lesson. Telephonic apologies must be followed up by a written note from parents. Notification before an absence is appreciated.
- All learners must arrive promptly for their lessons and must remain for the whole duration of the class. Class times are strictly from 15h15 – 17h15 pm.
- Learners are required to provide some of their own materials, either by purchasing a kit through the PCAC or as recommended by their subject teachers. Learners are to respect and care for the materials they use.
- Appropriate clothing must be worn: we do not accept responsibility for damage to clothing and recommend that learners bring their own apron/ shirt to class. Teachers have the right to ask learners to change into more appropriate clothing.
- Learners may be requested to loan their artworks to the PCAC for exhibition purposes, either at the PCAC or in public venues.
- Learners MAY NOT smoke, drink alcohol or bring drugs onto the PCAC Campus. The principal will be notified immediately if this should happen. The learner's parents will be called and the learner possibly suspended from the PCAC for a period of time.
- All property belonging to the PCAC and others must be respected at all times. Theft will not be tolerated in the Art Centre and culprits will be severely dealt with by the authorities.
- Cell Phones must be switched off for the duration of the lesson, unless approved by the teacher. R50 fine if your phone goes off in class.
- Graffiti is unacceptable anywhere in the Art Centre or grounds, unless supervised by a teacher.
- Learner's friends and relatives may not drive and park in the school grounds. Friends are NOT allowed in the school grounds during class time and on examination days.
- Learners are not allowed unsupervised in the staff room, staff toilets, kitchen or attic.
- We expect older learners to be caring towards the young children who come to the PCAC. We will not tolerate any form of abuse, for example, foul language, shouting, physical or sexual abuse or intimidation.

Signed by Parent / Guardian: **Signed by Learner:**